

## Evaluation Criteria – Justice Centres Proposals

Proposals will be assessed by a panel consisting of MyJustice team members and external stakeholders. This panel will meet within two weeks of the submission of proposals and will make recommendations to the MyJustice Programme Board for their final decision.

Project proposals will be assessed against a mix of technical and financial criteria, as described in the matrix below.

Criteria	Score
<p><b>1. Context Analysis &amp; Organisational Experience</b></p> <ul style="list-style-type: none"> <li>• Will the project lead to greater inclusion and access to justice for marginalised and vulnerable people?</li> <li>• Does the proposal demonstrate a sound understanding of the context and operating environment in each of the regions and states in which it intends to conduct project activities?</li> <li>• Is it clear which other stakeholder groups will be engaged in the delivery of the project?</li> <li>• Is there evidence that the application has been made with the consultation of relevant stakeholder groups and the planned engagement is well-considered?</li> <li>• Does the applicant have demonstrated experience in a project of similar type, value and scale in Myanmar?</li> <li>• Does the applicant present evidence of how the values of equality, diversity and inclusion have been integrated into organisational culture as well as project implementation?</li> </ul>	20
<p><b>2. Detailed project description</b></p> <ul style="list-style-type: none"> <li>• Is the project description responsive to each element of the Project Requirements, specifically to: <ul style="list-style-type: none"> <li>• Strengthen the quality of legal representation and advice;</li> <li>• Lead change in the way criminal law is currently practiced in Myanmar to empower clients, improve protection of fair trial rights and reduce arbitrary arrest and detention;</li> <li>• Foster active communities of practice to create change among Justice Centre lawyers, private lawyers and CSOs;</li> <li>• Ensure Justice Centres become safe spaces for those seeking justice help, by including close collaboration with governmental and non-governmental/civil society organisations to deliver a broader range of ancillary services, ensuring no one is simply turned away;</li> <li>• Invest in local leadership and management to ensure the sustainability of Justice Centres;</li> <li>• Integrate MyJustice-led public engagement campaigns into Justice Centres implementation.</li> </ul> </li> <li>• Are the specific objectives of the project well developed and sufficiently specific and achievable?</li> <li>• Are the project's outputs logical, well developed, specific, achievable and well suited to achieving the specific objectives?</li> <li>• Are the project activities clearly described and logical for the achievement of the project outputs?</li> <li>• Are the project activities specific about what will be undertaken?</li> <li>• Is there sufficient detail about what activities will be carried out, and is there an appropriate mix and level of activity to achieve the project's outputs and specific objectives?</li> <li>• Is there a clear and logical activity matrix and timeline for the delivery of the activities</li> </ul>	30

<ul style="list-style-type: none"> <li>• Are there some logical and well thought through indicators in place for the project, and is the M&amp;E plan sufficiently strong and clear, addressing: <ul style="list-style-type: none"> <li>• Increased levels of client empowerment</li> <li>• Integration of equality, diversity and inclusion in legal practice and services provided</li> <li>• Increased protection of fair trial rights and reduction in arbitrary arrest and detention</li> <li>• Demonstrable changes in the legal practice (especially criminal defense practice) as a result of improved lawyers/CSOs capacity</li> </ul> </li> <li>• Are the risks and challenges identified specific and manageable, and is there evidence of strong approaches to managing the risks?</li> <li>• Does the proposal outline clearly how the project will interact and coordinate with others doing similar work?</li> </ul>	
<p><b>3. Project management</b></p> <ul style="list-style-type: none"> <li>• Is it clear what each participating organisation will do in the delivery of the project?</li> <li>• Are the roles and responsibilities of the main team members well defined?</li> <li>• Are the named personnel adequately knowledgeable and experienced to deliver the tasks assigned to them?</li> <li>• Is there a well-developed, clear, logical management plan that will support the delivery of the project?</li> <li>• Do the responses to the Due Diligence requirements provide evidence that the organisation has adequate capacity to ensure successful and accountable project management?</li> </ul>	15
<p><b>4. Building organisational resilience &amp; sustainability</b></p> <ul style="list-style-type: none"> <li>• Does the proposal include a strong and realistic plan for organisational development capacity building and leadership and management coaching, including strategies for building the capacities of a second tier of management?</li> <li>• Does the project feature other measures for building local ownership and sustainability beyond the life time of this project funding?</li> <li>• If the applicant is an international partner, do they demonstrate successful experiences of mentoring and guiding a transition to locally-led-and-owned programming?</li> </ul>	15
<p><b>5. Financial Proposal</b></p> <ul style="list-style-type: none"> <li>• Is the budget clear, containing all information required?</li> <li>• Is the financial proposal accurate?</li> <li>• Does the financial proposal match the description of the project activities in the technical proposal?</li> <li>• Is there an adequate allocation of project funds towards the achievement of each element of the Project Requirement (outlined in Section 2.2 of this document)?</li> <li>• Does the budget demonstrate value for money – is it reasonable for delivering the activities described in the proposal?</li> <li>• Is there a reasonable split of budget expenses across staff, project activities, and expenses?</li> <li>• Is the cost of overall overheads acceptable?</li> <li>• Is there an adequate allocation of project funds (5%+) for monitoring and evaluation?</li> </ul>	20